



महानगर टेलीफोन निगम लिमिटेड

(भारत सरकार का उद्यम)

निगम कार्यालय

MAHANAGAR TELEPHONE NIGAM LIMITED

(A GOVERNMENT OF INDIA ENTERPRISE)

CORPORATE OFFICE

MTNL/CO/Pers/APAH/2010

Dated: 05-04-2010

491

OFFICE ORDER

The following Annual Performance Appraisal Hierarchy has been approved for the executives of MTNL:

At Corporate Office-

Scale	Reporting Officer	Reviewing officer	Accepting Officer
E1 to E5	DGM	GM	Director (HR)/(Fin)/(Tech)
E6 to E7	GM	Director	CMD
E8 to E9/E9+	Director	CMD	CMD

At Unit level-

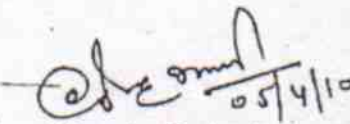
Scale	Reporting Officer	Reviewing officer	Accepting Officer
E1 to E5	DGM	GM	CGM / ED
E6 to E7	GM	CGM / ED	CMD
E8 to E9/E9+	CGM / ED	Director	CMD

Note: 1. Where GM is not available, concerned Director shall be the Reviewing Authority & Reporting Authority.

2. In the Units, GM (Admn) office shall maintain APARs of the executives from E1 to E5, and concerned ED office shall maintain APARs of the executives from E6 to E7, whereas, CS to CMD, MTNL, CO shall maintain APARs of the executives from E8 to E9+.

3. For all the executives of Corporate Office, APARs shall be maintained by CS to CMD, MTNL, CO.

This has got the approval of the Competent Authority.


05/4/10
Virender Prakash
Sr. Manager (Pers-I)

Copy to:

1. CMD, MTNL
2. Dir (Fin)/Dir (HR)/Dir (Tech), MTNL
3. CVO, MTNL
4. ED, MTNL, Delhi/Mumbai, ED (Tech), CO
5. All GMs, MTNL, CO
6. GM (Admn), MTNL, Delhi/Mumbai- for wide circulation in the Unit and area offices