

MAHANAGAR TELEPHONE NIGAM LIMITED
Office of the Chief General Manager, Delhi Telephones, New Delhi-110050

LTC CERTIFICATE FOR BLOCK YEAR

Certified that :—

1. I have not submitted any other claim so far leave travel concession in respect of myself or my family members in respect of the Block Year
2. I have already drawn TA/LTC for the Leave Travel Concession in respect of journey performed by me/my wife with children.
3. This claim is in respect of the journey performed by my wife/myself with children..... none of whom travelled with the party on the earlier occasion. They are wholly dependent upon me.
4. The journey had been performed by me to the declared town .. Home Town nearest Railway Station ..
5. Certified that I had actually performed the journey and travelled by class of accommodation now lower than that for which reimbursement of fare has been claimed.
6. Certified that my husband/wife is not an employee/employed in Govt. Service/Public Sector Undertaking/Corporation/Autonomous Body/Wholly or partly financed by the Govt. or a local body which provides LTC facilities to its employees
7. Certified that I or member of my family had/had not availed of concessional return tickets granted by the Railway Authorities.
8. Certified that LTC Advance of Rs..... was taken by me.
9. Certified that my father/mother/Sons/Daughter/Sisters/minor brother for whom LTC had been claimed in this bill are wholly dependent upon me as defined in SP-2 (C) read with DOT.
10. Certified that my parents/unmarried daughters/unmarried sisters/minor brothers/sons for which LTC has been claimed are wholly dependent upon me and residing with me. They are not employed anywhere and their income from all sources including pension (inclusive of Temporary increase in pension+pension equivalent of DCRF benefits) does not exceed Rs. 500/- p.m.
11. Details of family members

SIGNATURES OF THE GOVT. SERVANT
DesignationStaff No
Office to which attached
.....
Vr. No Pay Bill.....
Phone No

- Certificate to be given by the Controlling Authorities

Sh/Smt has rendered continuous service for one year or more at the time of commencement of the outward journey vide Home affairs OM No. 42/55-Est (A) Part-II dated 11-10-56 have been made in the Service Book of Sh./Smt.....