

# Mahanagar Telephone Nigam Limited Employees Provident Fund Trust

Jeevan Bharti Building, Tower-I,8th Floor, Connaught Circus, New Delhi-110001

Phone No.: 011-23738786 Fax No.:011-23328644

(Note: Before Filling the form, please read carefully the given instructions overleaf)

(for Office Use Only)

Application No. \_\_\_\_\_ Date of Application Received: \_\_\_\_\_

## Application For Refundable Advance / Non Refundable Withdrawal

Employee No. \_\_\_\_\_ EPF A/C NO. DL/8444/ \_\_\_\_\_  
 Amount of Advance (Rs.) \_\_\_\_\_ (in words) \_\_\_\_\_  
 Purpose of Advance: \_\_\_\_\_  
 No. of Installments for repayment: \_\_\_\_\_ Amount of instalment: \_\_\_\_\_

1 Name of Member (in block letters): Mr./Mrs./Miss \_\_\_\_\_  
 2 (a) Father's Name: \_\_\_\_\_  
 (b) Spouse's Name: \_\_\_\_\_  
 3 Name & Address of Section & Unit in which the member is employed: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Phone No.: (Office) \_\_\_\_\_ (Residence) \_\_\_\_\_ (Mobile No.) \_\_\_\_\_

4 I hereby declare that the advance is required to meet the expenses in connection with:

(a) My Marriage/marriage of my son/daughter/sister/brother, sri/kumari \_\_\_\_\_ (name)  
 aged \_\_\_\_\_ to be celebrated on \_\_\_\_\_ (date) at \_\_\_\_\_  
 (Address) (Enclosed printed Invitation Card)

(b) Purchase/Construction/repair of house/plot/flats of which address is \_\_\_\_\_  
 \_\_\_\_\_ and that  
 house/plot/flats is in my name/spouse name/joint name (husband & wife) \_\_\_\_\_  
 and I also undertake that I will spend the entire advance for above said purpose. I further undertake that I will submit the documents  
 within 15 days of execution. (Enclosed the Relevant documents) (strike out whichever is not applicable)

© Others:- \_\_\_\_\_ (any other purpose) (Enclosed the Relevant document)

I do, hereby solemnly declare that the above particulars are true to the best of my knowledge and I will abide by the conditions governing the grant of advance under the scheme. Certificate(s)/document(s) in support of my application is/are furnished/enclosed. I also undertake that I will spend the entire advance for above said purpose

I hereby also authorize to remit the disbursed amount in my

Saving Account No. \_\_\_\_\_

MICR No. \_\_\_\_\_

Name of Bank/Branch \_\_\_\_\_

under which my salary is credited through ECS by MTNL

Place: \_\_\_\_\_ Date: \_\_\_\_\_

NOTE: Please attach a copy of the latest pay slip, CPF Slip and cheque of the above said bank account

(Signature/Left thumb impression of the member)

### ADVANCE STAMP RECEIPT

Received a sum of Rs. \_\_\_\_\_  
 (Rupees \_\_\_\_\_)  
 from the MTNL EPF Trust towards the grants of Refundable advance /Non  
 Refundable withdrawal from my PF Account maintained by them.

Affix Re.1-Rev. Stamp Signature of member

Endst. No. \_\_\_\_\_ Dated \_\_\_\_\_

EPF Advance Application of Mr./Mrs./Miss .....

Working in this office is forwarded herewith for further necessary action to  
 Secretary/CAO/AO, MTNL EPF Trust.

Place: \_\_\_\_\_ Date: \_\_\_\_\_

(Signature & Stamp of Unit officer)