



महानगर टेलीफोन निगम लिमिटेड

(भारत सरकार का उद्यम)

MAHANAGAR TELEPHONE NIGAM LIMITED

(A GOVERNMENT OF INDIA ENTERPRISE)

निगम कार्यालय, **CORPORATE OFFICE**

MTNL/CO/Pers/SR/2012/CDA-30
23/07/2013

28/c
/63

OFFICE ORDER

Sub: Clarification regarding Appointing, Disciplinary, Appellate and Reviewing Authorities under "MTNL Conduct, Discipline and Appeal Rules-1998"

Reference is invited to the Schedule of Appointing, Disciplinary, Appellate and Reviewing Authorities under "MTNL Conduct, Discipline and Appeal Rules-1998" notified vide letter no. MTNL/CO/GM-HR/2007/43 dated 10th May, 2007, applicable to Executives as well as Non-executives.

The Board of Directors of MTNL in its 290th meeting held on 11th July, 2013 has approved additions of the Notes IV, V, VI & VII, detailed as follows, in the above Schedule, to ensure effective control and steady disposal of disciplinary cases:

Note (IV) The Powers of Designated CGM mentioned in the Schedule of "Appointing, Disciplinary, Appellate and Reviewing Authorities under MTNL Conduct, Discipline and Appeal Rules-1998" as Appointing/ Disciplinary/ Appellate/ Reviewing Authorities shall be exercised by officers holding the charge of CGM/PGM (look after, officiating, regular, adhoc etc.) for the employees under their jurisdiction.

Note (V) The Powers of Designated ED in the Schedule of "Appointing, Disciplinary, Appellate and Reviewing Authorities under MTNL Conduct, Discipline and Appeal Rules-1998" as Appointing/ Disciplinary/ Appellate/ Reviewing Authorities shall be exercised by respective officer holding the charge of ED (look after, officiating, regular, adhoc etc.) in Delhi/Mumbai/Corporate Office/WS for the employees under their jurisdiction.

Note (VI) The powers of Appointing/ Disciplinary/ Appellate Authority etc. shall be exercised by designated officers (as mentioned in the Schedule) holding the charge of SDE/AO/DE/CAO/DGM/GM or equivalent (look after, officiating, regular, adhoc etc.) .

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