



महानगर टेलीफोन निगम लिमिटेड  
MAHANAGAR TELEPHONE NIGAM LIMITED

कार्यालय - कार्यकारी निदेशक दिल्ली टेलीफोन सुशील लाल भवन नई दिल्ली ५०  
OFFICE OF THE EXECUTIVE DIRECTOR, DELHI TELEPHONES, K.L. BHAWAN ND-50

NO:STA-II/16-6/STAFF GENL/2016/KW/01  
DATED AT NEW DELHI THE /02/2016

All GMs/CE(BW)/C(Electrical)  
M.T.N.L.  
New Delhi

**SUB: - PROBITY AND EFFICACY AMONG THE EMPLOYEES IN MTNL**

Kindly arrange to provide the list of officers/officials for the following as per the following format:-

1. List of officers/officials who are absconding. / unauthorized absent from duty place.
2. List of officers/officials who availed leave (with a single spell of more than 15 days) and/or are on medical grounds during last two years with details.
3. List of officers/officials who have asked for transfer on medical grounds (self medical condition/Family medical condition)
4. List of officers/officials who are on EOL/availed EOL with details thereof.

S.NO	NAME	DESGN	STAFF NO	ABSENT W.E.F.	ABSENT TO	ACTION TAKEN	REMARKS

It is kindly requested to provide the list of the above mentioned officers/officials urgently.

  
11.2.16.  
**SENIOR MANAGER (ADMN) HQ**

**Copy to:-**

1. PGM (O)/PGM (D)/PGM (WS), MTNL, New Delhi for information please.
2. GM(A), MTNL, New Delhi for information please.
3. S.A. to ED, MTNL, New Delhi for information please.