



महानगर टेलीफोन निगम लिमिटेड, मुंबई.



MAHANAGAR TELEPHONE NIGAM LIMITED, MUMBAI.

कार्यकारी निदेशक का कार्यालय

OFFICE OF THE EXECUTIVE DIRECTOR

टेलीफोन हाऊस, 13वीं मंजिल, व्ही.एस.मार्ग, दादर (पश्चिम), मुंबई - 400 028.

TELEPHONE HOUSE, 13TH FLR, V.S.MARG, DADAR (W), MUMBAI - 400 028.

No. : ST/AMS-V/Promotion / PP-11/Steno/2012-13/ 4

Dated 30/05/2012

Sub : **Financial upgradation in the cadre of S.T.S.A.(Stenographer Gr.II) from NE-11 to E-2 on Regular Basis.**

- Ref : (1) Ltr. No. MTNL/CO/GM-HR/2007/1022 dt.03.02.2007
(2) Ltr. No. MTNL/CO/GM-HR/2007/122 dt.12.03.2008
(3) Ltr. No. ST/AMS-5/Prom./Steno/Restructure/ DPC/11-12/6 dt. 10/01/2012
(4) Ltr. No. ST/Sr.Mgr.(DPC)/Prom./NE-11 to E2/12-13/36 dt. 18.05.2012.

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Pursuant to the Corporate office order cited at ref. (1) to (2) and this office orders cited under ref. (3) to (4) above, the following 14 officials in the cadre of S.T.S.A.(Stenographer Gr.II) presently drawing pay in NE-11 grade in the scale of Rs.17500-37350 are hereby placed in next higher grade in the scale i.e. E-2 Rs.20600-46500 on **REGULAR BASIS** with effect from 1st December 2011.

On promotion one notional increment equal to 3% of the existing basic pay rounded off to the next multiple of Rupees Ten would be granted and pay fixed in the promoted scale and the existing Date of Next Increment (DNI) will remain unchanged.

Before implementation of order it should be ensured that :

1. On the date of effect, official should have completed 2 years in NE-11 grade, to move to next grade i.e.E-2 as per Para 2.3 of order dated 12.03.2008 at reference (2).

Concerned Disbursing officer may verify above conditions before the pay fixation. In case of any of the official not satisfying any of the above conditions, order should not be implemented in respect of such official and same be intimated to this office as well as the official concerned immediately.

2. In the event, if the official is under suspension or in respect of whom disciplinary proceedings / vigilance case is pending or contemplated or in respect of whom prosecution is pending or any punishment is current this order should not be given effect to in respect of such official and facts should be brought to the notice of this office as well as official concerned immediately.
3. The officials on placement in next higher scale of pay will continue to perform their present duties and will maintain their inter-se-seniority in the basic cadre.

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4. The joining report from the date of effect be obtained and forwarded to all concerned with copy to this office.
5. If the official is on leave on the date of effect, the date of effect in such case will be the date on which official joins for duty.
6. The designation of these officials will remain as S.T.S.A.(Stenographer Gr.II) only, even though they are financially upgraded to E-2 grade.

SL NO	STAFF NO	STATUS	NAME OF THE OFFICIALS	CASTE	DOE	PRESENT NE-11 EFFECT	NEW E-2 EFFECT	WORK ZONE
1	43505	SMT	PREMANI SEEMA R	OC	19-Mar-96	1-Dec-09	1-Dec-11	GM(TR)
2	43506	SMT	PRABHA KUMAR	OC	18-Mar-96	1-Dec-09	1-Dec-11	GM(C&CC)MS
3	43507	SMT	MARY JOCKEY	OC	19-Mar-96	1-Dec-09	1-Dec-11	GM(W-II)
4	43508	SMT	SAJEEVAN SHOBHANA V	OC	22-Mar-96	1-Dec-09	1-Dec-11	GM(S)
5	43509	SHRI	MULCHANDANI M M	OC	19-Mar-96	1-Dec-09	1-Dec-11	GM(TR)
6	43510	SMT	INDIRA G	OC	21-Mar-96	1-Dec-09	1-Dec-11	GM(E-I)
7	43513	SHRI	DUDANI V I	OC	18-Mar-96	1-Dec-09	1-Dec-11	GM(E-II)
8	43514	SMT	JERE S H	OC	27-Mar-96	1-Dec-09	1-Dec-11	GM(IT)
9	43515	SHRI	KUKREJA S V	OC	18-Mar-96	1-Dec-09	1-Dec-11	GM(S)
10	43516	SMT	SANGEETHA KUMARAN	OC	15-Mar-96	1-Dec-09	1-Dec-11	GM(CC)
11	43517	SMT	DEEPA RAMCHANDRAN	OC	18-Mar-96	1-Dec-09	1-Dec-11	GM(NM)
12	43533	SHRI	SHINDE M P	OC	12-Apr-96	1-Dec-09	1-Dec-11	GM(FIN)
13	43554	SMT	JENNY VARGHESE	OC	27-May-96	1-Dec-09	1-Dec-11	GM(A)
14	43556	SMT	ANITA MURUGAN	OC	22-Apr-96	1-Dec-09	1-Dec-11	GM(A)

Dy. General Manager (A-I)

MTNL, Mumbai

उप महाप्रबंधक (प्रशासन-I)

म. टि. एन. लि., मुंबई.

Dy. General Manager (Admn.-I)

M. T. N. Ltd. Mumbai.

Copy to:-

1. DE TO ED

2. ALL CGMs

3. ALL GMs/CEBW

For information please.

4. Concerned Sr. Manager (Admn) / Dy. Manager (Admn):- For information and necessary action & to intimate official concerned. Working units shown as per the available record. In case of any change in the same, the order shall be implemented under intimation to this office on receipt of the above said order.

5. Concerned Dy. Manager (Cash/Works) :- For information & necessary action.

6. Sr. Manager (CPTR)/Sr. Manager (SR)/A.M.(Creation)/A.M.(SCT)

7. President, of MTNKS (Majority Union)

Asstt. Manager (A-4-Gen)

MTNL, Mumbai

सहाय्यक प्रबंधक (प्रशासन-4) जनरल

एम.टी.एन.एल., मुंबई

Asstt. Manager (Admn.-4) Genl.

M. T. N. L., Mumbai