

MAHANAGAR TELEPHONE NIGAM LIMITED
Corporate Office



26558500 25548577
No. MTNL/Pers/5(4)/2000/105
February 9, 2012

The Executive Director
MTNL Delhi/Mumbai/WS/Tech

Sub.: With-holding of all type of advances till further orders

In view of the financial conditions of the Company, it has been decided to curtail non-operational expenditure. The Competent Authority has accordingly decided to put on hold disbursement of all types of advances, namely; Vehicle advance, Festival advance, House Building advance, Computer advance etc. till further orders. LTC advance/ availment will also be put on hold, except for those employees who are due to retire in the next two years.

The above instructions shall come into force with immediate effect. Such cases which have already been approved till date will be out of ambit of this order.


(Kulwant Chand)
DGM(Pers)

Copy to:-

1. PS to CMD for information of CMD
2. Director(HR) / Director (Tech)/ Director (Fin)
3. CVO, MTNL CO
4. GM(F) Delhi / Mumbai/ DGM(Accounts) CO
5. GM(A) Delhi / Mumbai
6. Company Secretary, MTNL
7. Sr. Mgr (IR) CO