

APPLICATION FORM FOR APPEARING IN INTERNAL COMPETITIVE EXAMINATION FOR 10% QUOTA FOR PROMOTION TO THE GRADE OF JUNIOR ACCOUNTS OFFICER IN MTNL FROM AMONGST SENIOR ACCOUNTANTS IN MTNL.

(To be submitted in A4 size paper. No column should be left blank)

1. Name of the applicant
2. Educational Qualification
3. Office Address
4. Telephone No.
5. Whether Regular Company Employee
6. Date of appointment on a regular basis
7. Post held at the time of application
8. Scale of pay
9. Date of birth
10. Social Status (SC/ST/OBC/PH)
11. Age on 1st January 2008
12. Period of service rendered after appointment on regular basis on 1st January 2008 in MTNL and/or DoT/DTS
13. Medium of Examination Hindi/English

I hereby declare that the particulars furnished by me in this form are true to the best of my knowledge.

Date
Place

Signature of the applicant

All the above details are verified and found to be correct. The candidate may be allowed to appear in the exam as there is no vigilance/disciplinary case is pending / contemplated against the official.

Signature of the Controlling Officer
Seal

Last Date for submission of Application Form, through proper channel, to the concerned GM (Admin/HR) is 9th May 2008



No. MTNL/Pers/CO/R&E/1(110)/2007/1
26th March 2008

824

Sub: Internal Competitive Examination (40% Quota) for promotion to the Grade of Junior Accounts Officer in MTNL.

It has been decided to hold the Internal Competitive Examination for the 40% quota for filling the vacancies in the JAO cadre as per the provisions in the RR for JAOs.

1. Syllabus and the Scheme of examination shall be as per the new syllabus notified vide letter no.MTNL/CO/Pers/1(89)/2004/Pt. dated January 16, 2006.
2. Eligibility conditions shall be the same as prescribed in Recruitment Rules for the JAOs.
3. CGM (Training), CHITM, Powai, Mumbai and GM (Admn), Delhi Unit will be the Coordinators for conducting the exam in Mumbai and Delhi respectively.
4. The tentative schedule for the Screening Test is as given below:

	Paper	Maximum Marks	Minimum Marks	Date	Duration	Time
1	Screening Test	150	60	15.06.08	3 hrs	10.00 AM to 1.00 PM

5. The tentative schedule for the Main Examination is as given below: (All papers are of 3 hours duration)

Paper No.	Subject	Marks		Date	Time
		Max	Min		
I	Advanced Accounting (without aid of Books)	200	80	20.07.08	10.00 AM to 1.00 PM
II	Telecom Revenue (with aid of books)	100	40	20.07.08	2.30 PM to 5.30 PM
III	Cash, Works, Accounts & Budget (with aid of books)	100	40	22.07.08	10.00 AM to 1.00 PM
IV	Business & economics Law (without aid of books)	100	40	22.07.08	2.30 PM to 5.30 PM
V	Service Rules (with aid of books)	100	40	24.07.08	10.00 AM to 1.00 PM
VI	Précis writing, drafting and Grammar (without aid of books)	150	60	24.07.08	2.30 PM to 5.30 PM

6. Vacancy position to be filled through the aforesaid examination shall be intimated at a later date.
7. Application Form is enclosed as annexure I.

No. RCT | JAO(40%) | EXAM | 08-09

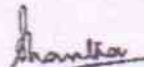
DT 03/04/08

To All GM's | CEBW

for further info please

S. Prasad

8. GM (Admn) Delhi and Mumbai are requested to circulate the notification and call for applications from eligible employees.
9. Last Date for submission of Application Form, through proper channel, to the concerned GM (Admn)/GM (HR) is 9th May 2008.



Ms S Parthasarathy
Divisional Engineer (RET)

To:

1. CGM (Trg) CETTM, Mumbai
2. GM (Admn) Delhi/Mumbai - Unit officers may be requested to forward only those applications against whom no vigilance/disciplinary case is pending / contemplated.

Copy to:

1. Director (Technical)/(Finance)/(HR)
2. ED, Delhi/Mumbai/Corporate Office
3. All GMs in Corporate Office for circulation among staff in their section.
4. PS to CMD
5. GS MTNKS, Mumbai
6. GS MTNL Mazdoor Sangh Delhi
7. Notice Boards