## MAHANAGAR TELEPHONE NIGAM LIMITED

Corporate Office



MTNL/CO/Dir-HR/2006-07/19/ 23/08/2012

## OFFICE ORDER

Sub: Amendment in MTNL Leave Rules, 2001

The Board of Directors in its 282<sup>nd</sup> meeting held on 30<sup>th</sup> June, 2012 approved deletion of Clause No. 5.3.1 (C) of MTNL Leave rules, 2001 thereby removing the restriction on availment of Commuted Leave to all the employees of MTNL governed by MTNL Leave rules.

This amendment shall come into effect w.e.f. the date of approval of the Board i.e. 30th June, 2012.

This issues with the approval of Competent Authority.

(Kulwant Chand) (Mulwant Chand) (Mulwant Chand)

## Copy to:

- 1) PS to CMD, MTNL
- 2) Dir (Tech/Fin/HR), MTNL
- 3) ED, MTNL Delhi/Mumbai / ED (WS)
- 4) CVO, MTNL
- 5) GM (Admn), MTNL Delhi/Mumbai
- 6) GM (HR), MTNL CO
- 7) GM (Fin), MTNL Delhi/Mumbai
- 8) Company secretary- for ATR
- 9) Addl. GM (Finance)/ DGM (Accounts), MTNL CO
- 10) Jt. GM(HR)- for intranet
- 11) Sr. Manager (IR)- for circulation among Recognized Unions
- 12) Sr. Manager (P-I)/ (P-II), MTNL CO
- 13) Sr. Manager (Admn), MTNL CO for Notice Board
- 14) Assistant Manager (OL)- for Hindi version